



SCHOLARSHIP APPLICATION FORM



Halamoana Industry Excellence Awards Taranaki – Continuing Education Scholarship

Scholarship applications close Friday 2nd September 2011.

Post application material to: Halamoana Scholarship, PO Box 8181, New Plymouth, 4342, Taranaki.

Application

This scholarship is for hospitality professionals who are currently employed in a Taranaki hospitality/foodservice workplace. It is intended to be used for continuing education in the area of hospitality. This may include New Zealand or international based education or training, or practical work experience that will benefit the professional and their place of work.

One Scholarship of up to \$2000.

Who is Eligible?

A person who:

- Is a full-time hospitality/foodservice professional
- Has not received a similar award in the past three years

Application Requirements

Please include two copies of your information, one copy may be presented in a folder, bound etc the other copy should be secured by a paperclip only (no staples please – to allow for photocopying). This can be a photocopy of your original submission. Any applications which do not meet the following criteria or are illegible will automatically be disqualified.

Answer every space. Mark N/A if it does not apply to you. A blank space will automatically be considered an incomplete application.

- Details of continuing education you wish to undertake using the scholarship funds
- Two letters of recommendation from Industry colleagues
- A current Curriculum Vitae
- Paper (essay) on given topic (As outlined in Section Four of this application)

The successful applicant will

- If requested, write a report or hold a workshop to be organised by the Halamoana Committee within six months of their completion of the award

The Judge will score the following:

- Presentation of application
- Industry-related work experience over past three years
- Professional development over past three years
- Letters of recommendation
- Curriculum Vitae
- Paper (essay)

Deadlines

- All application materials must be postmarked **NO later than Friday 2nd September 2011**
- Award recipient will be announced at the Halamoana Awards Sunday 30th October 2011, please ensure you attend these awards if you submit an application.

Section One - Personal information

All scholarship correspondence will be mailed.

Last Name _____ First Name _____ Middle Initial _____

Permanent Address _____

Suburb _____ City _____

Phone Number () _____ E-Mail _____

Fax Number () _____ Date of Birth _____

Sex: (please circle) Male / Female

NZ Citizen: (please circle) Yes / No If not, Permanent Resident: Yes / No

If not a Permanent Resident give details: _____

Section Two - Industry work experience/study in past three years

(Please list beginning with the most recent)

1. Company Name _____ City _____ Phone _____

Type of Business and Position _____ Total number of hours _____

2. Company Name _____ City _____ Phone _____

Type of Business and Position _____ Total number of hours _____

3. Company Name _____ City _____ Phone _____

Type of Business and Position _____ Total number of hours _____

Total Hours Worked _____

Section Three - Professional development in past three years

(Please list; beginning with the most recent)

1. Company Name _____ City _____ Phone _____

Course attended/study undertaken _____ Total number of hours _____

2. Company Name _____ City _____ Phone _____

Course attended/study undertaken _____ Total number of hours _____

3. Company Name _____ City _____ Phone _____

Course attended/study undertaken _____ Total number of hours _____

Total Hours Attended _____

Section Four - Paper

Please type essay of approximately 500 words double-spaced and include with application. The scholarship judge will score applications on clarity, factual content and originality.

The paper subject:

If you are a recipient of the continuing education scholarship what do you intend to use the scholarship funds towards and how will this benefit you, your place of work and the Industry in general?

Section Five - Financial Information

Expenses for Proposed Study/Work Experience

(State only amounts you are certain of or can reasonably estimate)

Tuition (if applicable) \$ _____

Books (if applicable) \$ _____

Accommodation \$ _____

Airfares \$ _____

Other \$ _____

Total Expenses \$ _____

Other financial assistance applied for and amount:

\$ _____

Section Six - Signature Required

Have you ever been awarded a scholarship or grant from the Restaurant Association Education Trust or any other similar award?

(please circle) Yes / No

If yes, list the award/s and year/s _____

Please read before signing

To the best of my knowledge, I have provided the Halamoana Committee with accurate information concerning all questions on this application. I agree to report to the Committee any changes which could affect consideration of my application. I understand that failure to provide valid and complete information could result in the withdrawal of all financial assistance and recall of all awards previously made by the Committee.

If I am the successful applicant I will provide the Restaurant Association of New Zealand (RANZ) with documentation supporting my request for funding prior to payment of the Halamoana Scholarship funds and provide receipts upon request.

If I am awarded this scholarship, I understand that I may be asked to write a report or hold a seminar/workshop on my study/training or work experience.

Furthermore, if I become a scholarship recipient, I permit the Committee to use my details for promotional purposes as it sees fit as part of its campaign to recognise the Industry's current and future leaders.

Signature of applicant _____

Date _____